

TRADESTECH

RECRUITMENT

<http://tradestechrecruitment.co.uk/job/222611747-sub-agent-bromsgrove/>

Sub Agent, Bromsgrove

Description

We are seeking a proactive and experienced Sub Agent to support a major construction project on behalf of a prominent Regional Contractor. This multi-million-pound scheme involves complex structural (RC), drainage, utilities, and civils packages and is expected to run until mid-2026.

Contract Details:

- **Duration:** 18 months (expected completion mid-2026)
- **Status:** Outside IR35
- **Location:** Bromsgrove

Responsibilities

- Conducting CAT scanning and issuing permits to dig
- Leading site inductions and briefings
- Preparing material take-offs and requisitions with full scope and requirements
- Verifying deliveries against tickets and purchase orders
- Proficiency in CAD for drafting and review
- Reviewing subcontractor RAMS and associated documentation
- Preparing 2-week lookahead programmes for project planning
- Liaising effectively with subcontractors
- Completing goods received returns
- General administration and site documentation
- Monitoring on-site health and safety
- Producing ITPs and QA documents for H&S files
- Maintaining daily site diaries
- Coordinating efforts between the site team, including Engineers, Foremen, and Subcontractors

Qualifications

- **CSCS** Card
- **CAT Scanning** experience
- **SSSTS or SMSTS** certification
- **Temporary Works Supervisor** or **Coordinator** training (beneficial)
- **Confined Space** (medium & high risk) certification (beneficial)
- Experience in **clean water** projects (useful but not essential)
- Some **M&E** experience (useful but not essential)

Contacts

Please contact Daniel Feenan: daniel@tradestechrecruitment.co.uk

Hiring organization

Tradestech Recruitment

Employment Type

Full-time, Contractor

Beginning of employment

December 2024

Duration of employment

18 Months

Industry

Construction

Job Location

Bromsgrove, Worcestershire

Base Salary

£ 350 - £ 375

Date posted

November 8, 2024